



## **CDMHA Board Meeting Report: 2 November 2020**

**Present:** Traciann Fisher, Beth Wise, Brent Fehrman, Nicole Sansom, Erin Noble, Mark Harrop, John Kichinko, Leanne Tinebra, Michael Kichinko, Mark Annett, Don Sauve, Lisa Turner, Arli Harrison, Jeff MacDonald, Candace Adams, Tom Neilson, Paul Reilly

**Regrets:** Krystyna Lazar, Brad Vanderburg

**Absent:** Paul Robertson

**Late:**

**Left Early:**

**Members:**

**Meeting Called to Order:** 6: 30 pm

**Meeting Chair & Time Keeper:** Brent Fehrman, President

### **Agenda & Meeting Minutes: Secretary**

- **Motion** to accept November 2020 meeting agenda by; Mark Harrop  
Seconded by; Don Sauve  
Motion Carried.
- **Motion** to accept October 2020 meeting minutes by; Erin Noble  
Seconded by; Paul Reilly  
Motion Carried.
- Errors and Omission:

### **Reports:**

#### **Ice Scheduler's Report – John:**

- Ice Contract Confirmed for November 2020
- Practice schedule updated to December 18
- Game schedules for all divisions added to the website
- Based on ice availability have been able to schedule some extra ice for IP1
- U13 games for Cal #6 & Cal #7 rescheduled after drop out of Hagersville team
- Games being cancelled because there is a shortage of referees resulting in a lot of schedule changes
- Below is the practice hours tracking by team to December 18 subject to change based on game cancellations: See Annex B

#### **Registrar's Report – Mike:**

- U9 – U18 – 32 teams – of those 17 approved rosters and 15 not approved; of the 17 approved – some do not have a full staff due to qualification deficiencies;
- Coaches that are not allowed on the bench or ice – must have COVID, gender, respect in sport and then police check to go on the ice as a parent helper – but they do need to go on another list as an on ice helper for insurance purposes; other helpers who are players are insured as they are rostered;
- OMHA and Hockey Canada have rules regarding qualifications and this is not something that CDMHA has any control over at all. The qualifications must be had prior to the roster being approved.
- All payments are going well at this time;

- Coaches with D1 said expired 2020 but the Hockey Canada profile needs to be updated so Michael needs to contact the OMHA to figure out the updates which is taking some time. If you take courses you can get points towards your qualifications (maintenance courses) these are the courses that Michael cannot see the full profile; the maintenance courses can prolong your qualifications depending on the values that are assigned;
- Michael will work on the IP1/IP2 rosters for approval.

**VP of Rep/AE Report – Beth:**

- Laptop is back in the hockey office. The screen on the laptop is not working and it cannot be fixed. We have hooked it up to an external monitor and we will look into purchasing a new laptop;
- Awards presentation has been completed; it is a video and the drop box link will be put on the website for posting and viewing. The plaques are in the hockey office and the certificates as well; if you were a nominee or received an award we will ask those to come to the office and receive the certificate or the plaque – we would like it if you could take a picture and we can then post it to the website under the awards section.
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**VP of Local League Report – Erin:**

- No Report Issued

**Minor Novice/IP Convenor/Coordinator Report – Candace/Paul:**

- We would like to run our annual Santa skate this year – Traci will contact the county;
- Depending on the budget we will look into what we will do regarding gifts this year
- Rosters have been sent and are being organized
- Discovery program is starting this coming weekend

**Development Convenor Report – Mark:**

- No Report Issued

**Equipment Manager’s Report – Leanne:**

- We will look for some totes for a good price to transfer the new jerseys into totes to get them out of the cardboard boxes.
- U13 will be borrowing a set of goalie pads as their regular goalie will be out for a number of games.

**Gate and Time Keeper Convenor Report – Traciann/Beth:**

- No Report Issued

**Treasurer’s Report – Jeff:**

- See Annex A.
- 2020-2021 Motion to accept the budget – by Jeff MacDonald, seconded by Beth Wise
- With the jerseys – should we not create a secondary budget or itemize to explain the jerseys as in we had to purchase two sets (the first set was ordered by the time we had the breakdown of the year and we were held to that order), we then had to purchase the jerseys that were given for this year to align with the teams.

**Website – Arli:**

- All team webmasters are set up for the Sportsheadz App – for the health screening; all except one team

- Convenors can check to make sure that everyone has signed in and the team webmaster can also confirm this as well prior to game/practice
- It has been agreed that we will not post scores for this season; are we able to put the scores up on the board in the arena – this came from Hagersville at this time if we are going to put the scores on the board, then we cannot go more than the 5 goal differential;

#### **Challenge Cup – Beth:**

- No Report Issued

#### **VP of Business Report – Lisa:**

- Email has been sent to see if the coaches and convenors can collect the jerseys and take them to Off the Bench to get the sponsors put on the back; Lisa can assist with this; Lisa is hoping to have this done by mid-November.
- Mark Annett asked if we could we organize a bottle drive and has been speaking with the beer store in Caledonia who gave him the information for the warehouse where you could drop off as much as you need to as the Caledonia store cannot take a bulk load;

#### **Secretary Report – Traciann:**

- Annex C – proposal from Off the Bench
- Picture Day - there are currently no photographers offering picture day services for Sports Teams – we can revisit this in the New Year

#### **President Report – Brent:**

- Return to Hockey Framework –
- Brent brought up to the referee assignor that it would help to have a least one of the referees give the information to the time keeper to try to get the correct information as much as possible in the I pads.
- In camera 7:40 pm ; put something together regarding proper protocol Out of Camera 7:44 pm
- There has been a few scams regarding emails asking for the person to get “gift cards” and Brent has looked into it and there is nothing that our website provider can do as they cannot block emails; please put these emails into Spam so that you will not get them again – Brent is not asking for you to buy gift cards for him.
- Dunnville has a navy blue jersey that is close to our royal blue jersey. It depends on who is on the ice but it seems that sometimes it matters and sometimes it doesn't. We don't want to get into having to put out “conflict” jerseys. We may need to speak to the Ref about this if it comes up.
- U9 – every centre is running their U9 programming differently. We are doing cross ice, Hagersville is going half ice, Dunnville is doing cross ice in the middle with the small nets; this has been discussed and it looks like it has gotten missed – U9 Tier 1 would use the big nets; Tier 2 would use the small nets; Brent will send out an email to get a consensus. There no bearings for the cross ice (i.e. lines).
- The small boards cannot be used as the County has declared this a lot of it has to do with touch points.
- Player ejections during a game due to body contact – options – leave the arena immediately – or sit in their designated chair by the rink. If we decide that they are to sit in their designated chairs by the rink, could the extra coaches assist with this at rink level and/or convenors? We will communicate that they are to sit in their chair but this could evolve as needed. VP of LL and VP of Rep/AE will communicate this to our coaches. Brent will communicate with the other associations.

#### **Open Business:**

- **Action:**
- **Discussion:**
  
- **Action:**
- **Discussion:**
  
- **Action:**
- **Discussion:**
  
- **Action:** Amalgamation
- **Discussion:**
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**New Business:**

- **Action:** OHF Helmet Policy
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- **Discussion:** See Annex D – Please ensure that people are adhering to the policy.
  
- **Action:**
- **Discussion:**
  
- **Action:**
- **Discussion:**
  
- **Action:**
- **Discussion:**

**E-Mail Votes**

The September Minutes were sent out via email and approved.  
 The LL coach selection was reviewed via email. No issues or concerns were noted.

**Deferred from last Meeting:**

Off the Bench

**Deferred to Next Meeting:**

**Motion** to adjourn by: Paul Reilly  
 Seconded by; Mark Harrop  
 Motion Carried.

**Meeting Adjourned** - 8: 09 pm

Annex A  
Financials

**Caledonia and District Minor Hockey Association  
Profit and Loss**

May 1 - November 1, 2020

	<u>Total</u>	Budget
<b>INCOME</b>		
4140 Gate Income	890.00	
4200 Registration	139,483.19	179000
4240 Sponsorships/Donations	16,181.81	20000
4500 Challenge Cup Tournament		
4505 Tournament Registration- Challenge Cup	0.00	
4550 Other Expense Challenge Cup	0.00	
<b>Total 4500 Challenge Cup Tournament</b>	<b>\$0.00</b>	
<b>Total Income</b>	<b>\$156,555.00</b>	
<b>GROSS PROFIT</b>	<b>\$156,555.00</b>	
<b>EXPENSES</b>		
5050 Bookkeeping Fees	166.42	550
5060 Awards & Trophies	1,672.40	1700
5080 Bank Fees	554.84	800
5081 QE Fees	1,022.78	1700
5082 Elavon Fees	6,837.35	5200
<b>Total 5080 Bank Fees</b>	<b>\$8,414.97</b>	
5100 Team Parties	270.00	
5160 Equipment		
5161 House Leage Jerseys & Socks	26,792.30	26800
5162 Rep Jerseys & Socks	22,704.53	22700
5164 Supplies	327.76	500
<b>Total 5160 Equipment</b>	<b>\$49,824.59</b>	
5185 Hockey Development		
5175 Goalie Development	600.00	1500
5180 Coach/Trainer Development	1,553.75	3000
<b>Total 5185 Hockey Development</b>	<b>\$2,153.75</b>	
5220 Ice Scheduler	2,000.00	6000
5225 Registrar	2,000.00	6000
5230 Referee Scheduler		
5235 Other Miscellaneous Service Cost	0.00	
<b>Total 5230 Referee Scheduler</b>	<b>\$0.00</b>	
5260 Office Expense	18.05	500

5270 Website	1,224.92	1300
<b>Total 5260 Office Expense</b>	<b>\$1,242.97</b>	
5280 OMHA Fees	18,144.00	18400
5380 Referees	153.68	18000
5390 Registration Expense	550.00	0
5910 Other Expenses	423.65	500
<b>Total Expenses</b>	<b>\$87,016.43</b>	
<b>PROFIT</b>	<b>\$69,538.57</b>	

Annex A  
Budget (proposed)

## Caledonia and District Minor Hockey Association Profit and Loss

2020- 2021 Budget Proposal

	Total
<b>INCOME</b>	
4140 Gate Income	
4200 Registration	179,000.00
4240 Sponsorships/Donations	20,000.00
4290 Rep Team Fees	
4300 Rep Tryout Fees	
4310 Other Income	
4320 Team Extra Ice Payments	
4500 Challenge Cup Tournament	
Total 4500 Challenge Cup Tournament	<b>\$0.00</b>
4700 Fundraising	
4800 Player Development	
Total Income	<b>\$199,000.00</b>
<b>GROSS PROFIT</b>	<b>\$199,000.00</b>
<b>EXPENSES</b>	
5025 Fundraising Expense	
5040 Audit Fees	6,500.00
5050 Bookkeeping Fees	550.00
5060 Awards & Trophies	1,700.00
5080 Bank Fees	6,000.00
5081 QE Fees	1,700.00
Total 5080 Bank Fees	<b>\$7,700.00</b>
5100 Team Parties	2,000.00
5160 Equipment	
5161 House Leage Jerseys & Socks	26,800.00
5162 Rep Jerseys & Socks	22,700.00
5163 Protective Equipment	0.00
5164 Supplies	500.00
Total 5160 Equipment	<b>\$50,000.00</b>
5185 Hockey Development	
5170 Player Development	
5175 Goalie Development	1,500.00
5180 Coach/Trainer Development	3,000.00
Total 5185 Hockey Development	<b>\$4,500.00</b>
5200 Ice Rental - Hockey	140,000.00
5220 Ice Scheduler	6,000.00

5225 Registrar	6,000.00
5230 Referee Scheduler	2,000.00
5235 Other Miscellaneous Service Cost	
<b>Total 5230 Referee Scheduler</b>	<b>\$2,000.00</b>
5260 Office Expense	500.00
5270 Website	1,300.00
5275 Gamesheets	900.00
<b>Total 5260 Office Expense</b>	<b>\$2,700.00</b>
5280 OMHA Fees	18,400.00
5360 Photography	
5380 Referees	15,000.00
5390 Registration Expense	
5401 Southern Counties Reg - Rep	
5460 Timekeepers	7,500.00
5540 Gatekeepers	3,000.00
5910 Other Expenses	500.00
<b>Total Expenses</b>	<b>\$274,050.00</b>
<b>PROFIT</b>	<b>-\$75,050.00</b>



Annex B  
Ice Time

**Ice Tracking By Team**

<b>October 21, 2020</b>	<b>Yearly</b>
<b>Team</b>	<b>Totals</b>
Discovery	6.0
IP1	14.0
IP2	20.0
U9 - #1	13.0
U9 - #2	13.0
U9 - #3	13.0
U9 - #4	14.0
U9 - #5	14.0
U9 - #6	14.0
U11 - #1	13.0
U11 - #2	13.0
U11 - #3	14.0
U11 - #4	14.0
U11 - #5	14.0
U11 - #6	14.0
U11 - #7	14.0
U13 - #1	13.0
U13 - #2	13.0
U13 - #3	14.0
U13 - #4	13.0
U13 - #5	13.0
U13 - #6	13.0
U13 - #7	13.0
U15 - #1	13.0
U15 - #2	13.0
U15 - #3	13.0
U15 - #4	14.0
U15 - #5	14.0
U18 - #1	13.0
U18 - #2	13.0
U18 - #3	13.0
U18 - #4	13.0
U18 - #5	13.0
U18 - #6	13.0
U18 - #7	13.0

Annex C  
Fundraising – Off the Bench

Fundraiser Options

Skate Mat \$12.50-\$15

Stadium Cushion \$16.50-\$20

Skate Shaped Can Coolers \$5

Summer Tuberz \$5

Masks \$5-\$7.50

Fleece Blankets \$30

Water Bottles \$5-\$7

I have other options as well I figured this should help start the conversation.

As discussed I also would like to suggest a partnership together for ALL apparel this coming season including team sales. We could have a percentage of the sales go back to Minor Hockey. So basically we are sharing profits on anything Thunder sold. We could build an online store that you have access to analytics to see all sales generated, as well as any in store purchases the members could submit their receipts to the board. So that every sale is tracked and paid back correctly. I would also supply monthly reports on sales in store for you guys to have on file. All prices and percentages can be agreed upon ahead of time.

See Link for Online Store

<https://otbse.gearware.com/Shop/Store.aspx?sid=27>



## Helmet Policy

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Effective July 3<sup>rd</sup>, 2008

Revised June 2019

Revised April 2020

Revised June 2020

All revisions are noted with BOLD text.

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All hockey team officials, volunteers, NCCP instructors and third party on ice instructors working with Associations, Teams, Clubs or Leagues, **MUST** wear a CSA approved hockey helmet secured and chinstraps properly fastened, during all sanctioned on-ice activities. For those participants wearing a facial protector, the straps of the facial protector, when designed to allow such straps, shall also be securely fastened to the hockey helmet. Ontario Hockey League coaches are exempt from this policy, unless the Ontario Hockey League coach is participating in on-ice sanctioned activities of another OHF Member.

Trainers or any other team officials who enter the ice surface for the purpose of attending an injured player are exempt from this rule.

It's the Member's responsibility to monitor and enforce the helmet policy.

Any person found to be in violation of this rule will receive a written warning for a first offence, a two-week suspension for a second offence, and a one-year suspension for a third offence.